

Witt Clinical Practicum Syllabus

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Objectives:

Refer to the standard CSD 495 & CSD 791-794 Clinical Therapy Practicum Syllabus on D2L.

Course Requirements:

This course involves working at the UWSP-Speech Language and Hearing Clinic. You will be completing course requirements while working at the clinic. This clinic provides services to the public. You are required to adhere to the guidelines and policies written in the clinic handbook which can be found in D2L.

Paperwork:

1. Weekly Lesson plans
 - a. Due on Fridays at noon.
 - b. You may complete lesson plans in your own style. There is no template.
 - c. Lesson plans should include:
 - i. The skill you are targeting.
 - ii. The therapy techniques you will implement (example: aided language stimulation, expansion, modeling, etc.)
2. SOAPs
 - a. Due weekly by noon on Fridays.
 - b. You will save it on your s-drive using the template provided on the s-drive.
 - c. If you are working on a team, the author of the SOAP must alternate and you must indicate who the writer is on the SOAP form.
 - d. If you are working on a team the SOAP note will be saved on the p-drive.

Here is an example of what I will be looking for in a SOAP notes:

S: *Subjective.* Any subjective information that is relevant to the session.

O: *Objective.* Provide data for each goal (you do not need to state the goal in the note, just results of the session pertaining to the goals. For example, Sam requested an item using a 2 button sequence in 2 out of 4 opportunities.

A: *Assessment.* Write what occurred to result in the success/not success of performance for goals. For example, Minimal visual prompts were needed for 2 button requests.

P: *Plan.* Continue plan of care.

Please note: You can combine the O/A sections if that fits your style.

3. Plan of Care: (some client's need one)
 - a. Find the plan of care form on the s-drive.
 - b. This needs to be completed by the end of the second week of therapy.
 - c. We will discuss how to complete this form in a clinic meeting.
4. Data: We will discuss data collection in our meetings.
5. Session feedback: You will receive written and/or face to face feedback regarding your sessions.
6. Visual Summary of the results of therapy (at the end of the semester).

- a. It needs to be a visual representation (graphs, charts, etc).
 - b. This document will be shared with your client/client's family at the final therapy meeting.
7. Final Therapy Report.
- a. There is no template – you need to determine the information that is pertinent to your client.
 - b. You will follow this plan for turning in your document:
 - i. You are responsible for having this document in the final form at the time of “checkout” at the end of the semester.
 - ii. Email Ms. Witt when you have this document or portions of this document ready to review for feedback.
 - iii. Editing remarks and suggestions will be saved in your s-drive as separate document. You will make changes and email Ms. Witt when the next draft is ready for review. Each draft should be saved as a new document.
 - iv. You will submit it for review until Ms. Witt determines that it is complete.
8. Billing:
- a. You are responsible for documenting session dates your client attended.
 - b. You will complete and turn in any billing information as requested.

Meetings

1. We will discuss and schedule clinic meetings at our initial clinical meeting. You will be expected to participate in discussions regarding clinic which may include but is not limited to goal writing, data collection, plan of care, final therapy report, SOAP notes.
2. Mid-term meeting: You will participate in a mid-term meeting. You will be expected to discuss what you have learned during your clinic experience (not done in summer semester).
3. End-term meeting: You will participate in a final grade meeting. You will be expected to discuss what you have learned, your strengths, and potential areas for improvement.
4. Additional Meetings: You are responsible for initiating meetings at your discretion. These meetings may be used to address clinic specific questions, paperwork, other questions, or for general support. To initiate a meeting, you can:
 - a. Sign up on Ms. Witt's door
 - b. Stop by to see if Ms. Witt is available – if Ms. Witt's door is closed, decide whether or not your reason to see her is an emergency; if not sign up for a time to meet. If it is an emergency, knock on the door. If she is in her office and available (not on the phone) she will direct you to enter.

Grading

1. Ms. Witt will assign grades at mid-term (unless it is summer) and end-term meetings using the form on Calipso.
2. You will be graded on clinical competence, clinical writing, professional conduct, increased independence in clinical decision making, and improvement of clinical skills.